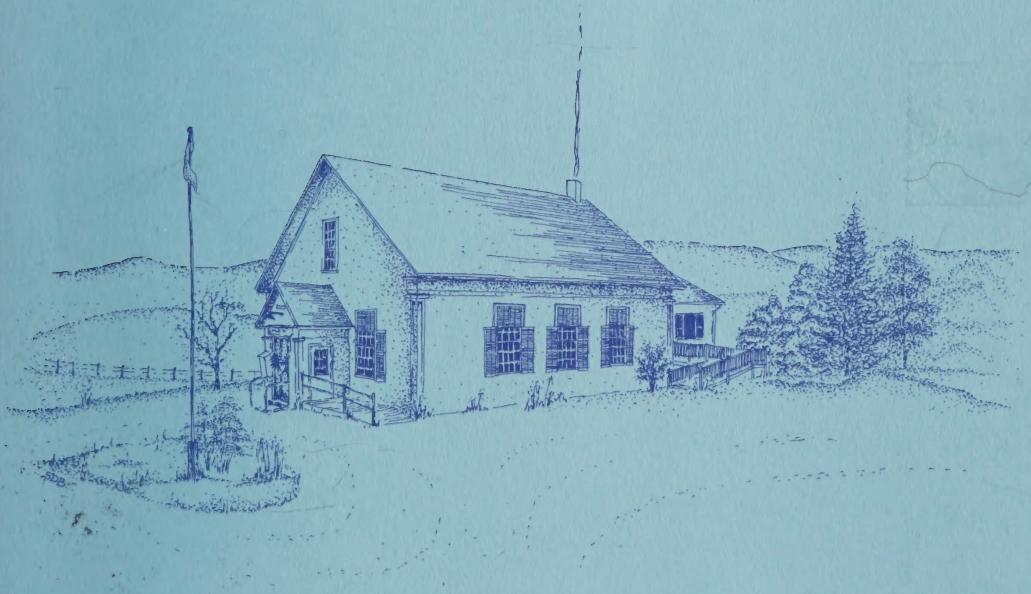


NHamp
352.07
L96
1996

ANNUAL REPORT

for the Town of

LYMAN, N.H.



Year Ending December 31, 1996

Welcome to Lyman

TOWN OFFICES: All meetings & offices are located at the Town Hall Annex.

OFFICE OF SELECTMEN: Administrative Assistant - Terry Simpson

Open to the public: Mon.-Wed. 9 am - 3 pm; phone: 838-5900

Selectmen meet every Tuesday evening 7-9 pm, unless advertised otherwise.

SELECTMEN: James Trudell, Chairman (1997) 838-6089

Paul Achilles (1998) 838-5971

Milton "Bo" Presby (1999) 838-6292

TOWN CLERK & TAX COLLECTOR: Loretta Locke

Open to the public: Mon. 1 - 5, Tues. and Thurs. 9 am - 12;

Tues. evenings by appointment, phone: 838-6113

PLANNING BOARD: Meets the first Wednesday of each month, 7-9 pm.

ROAD CREW: Joe Aldrich: 838-6882 and Daniel Brown: 838-6653

TOWN GARAGE PHONE: 838-5246

TOWN MEETING: Second Tuesday in March of each year. To vote, your name must be on the checklist. Contact Katharyn Girouard, Checklist Supervisor, 838-6342. Notices providing information as to when the Supervisors meet for additions and corrections to the Checklist are posted at the Town Office and listed in the local papers. If your name is on the checklist, you are eligible to vote in Lyman and the separate meetings for Lisbon Regional School.

PERMITS: Building permits, needed for all building, driveway permits, pistol permits, and Intent to Cut Wood permits can be obtained through the Selectmens' Office.

ALL EMERGENCIES: Dial "911."

Be prepared to give your assigned street number and road name.

AMBULANCE: Ross Ambulance Service of Littleton: 444-5377

DOG LICENSES: Required. Due every April. See the Town Clerk

FIRE: Lisbon Fire Department: 838-2211

FIRE PERMITS: Contact Brett Presby, Warden: 838-6689

MAIL: Lisbon Post Office: 838-2881

MEDICAL EMERGENCY: Lisbon Life Squad: 838-2211

POLICE: The New Hampshire State Police: 846-5517; Grafton County Sheriff: 787-6911

SCHOOL: Lisbon Regional, 24 Highland Ave., Lisbon, NH 03585

Phone: 838-6672

Lyman School Board Representatives

Cindy Brooks: 838-6180

Dee McKown: 838-6205

The School Board meets on the 2nd Wednesday of every month at the Lisbon Regional School.

TRASH DISPOSAL: Obtain Dump permit sticker at the Town Office. You haul your trash to the Lisbon dump. Recycling center available.

Dump hours: Sat. 8 am - 3 pm, Sun. 8 am - 12 pm, Wed. 3 - 7 pm (May 1 - Oct. 15)

Wed. 12 - 4 pm (Oct. 16 - Apr. 30)

VEHICLE REGISTRATIONS: See the Town Clerk

Town of Lyman, New Hampshire
ANNUAL REPORT
of the Town Officers
Year Ending December 31, 1996

TABLE OF CONTENTS

Town Meeting Warrant	In
Budget - Revenue	the
Budget - Expenditures	Center
Comparative Statement	Section
Welcome to Lyman	IFC
Town Officers & Employees	2
Dedications	3
Results of March 12, 1996 Town Meeting	5
Summary Inventory of Assessed Valuation	11
Statement of Appropriations & Taxes Assessed	12
Schedule of Town Property	13
Town Clerk's Report	13
Tax Collector's Report	14
Treasurer's Report	16
Treasurer's Balance Sheet	17
Summary of Receipts	18
Summary of Payments	19
Auditor's Report	20
Lisbon Regional School Review	22
Report of Trustees	25
Administrative Assistant's Report	26
Selectmen's Report	28
Road Agent's Report	29
Planning Board's Report	29
Forest Fire Warden's Report	30
Lyman Community Association Report	31
History Committee	32
Grafton County Senior Citizens Council	33
NH Executive Council - District One Report	34
Hospice of the Littleton Area	36
North Country Home Health Agency	37
Tri-County Community Action	38
Vital Statistics	40
Your Government Officials	IBC

TOWN OFFICIALS AND EMPLOYEES

Board of Selectmen

JAMES TRUDELL, Chairman (1997)

PAUL ACHILLES (1998) MILTON PRESBY (1999)

Administrative Assistant

TERRY SIMPSON

Bookkeeper

JENNIFER SMITH

Animal Control Officer

BYRON ALDRICH

Ballot Clerks

YVONNE BOOTH

GAIL CATE

NANCY LABBAY

ANGELA MAZELLA

Conservation Commission

FRED WINSLOW (1997)

ANGELA MAZELLA (1999)

Emergency Management Director

KEITH McKOWN

Forest Fire Warden

BRETT PRESBY

Handicap Coordinator

TERRY SIMPSON

Health Officer

VACANT

Moderator

RON MURRO (1998)

Road Crew

BYRON ALDRICH

DANIEL BROWN

Drug & Alcohol Testing Supervisor

Safety Coordinator

TERRY SIMPSON

Tax Collector

LORETTA LOCKE (1998)

Town Clerk

LORETTA LOCKE (1998)

Treasurer

CATHI WILLIAMS (1998)

Supervisors of the Checklist

MILDRED PRESBY (1998)

BETTY ANN EMERSON (1999)

KATHARYN GIROUARD (2000)

Trustees of the Trust Funds

(3 year term - RSA 31:22)

MILDRED PRESBY (1997)

RENA WOODS (1998)

ROBERTA ALDRICH (1999)

Welfare Officer

VACANT

School Board

CINDY BROOKS

DEE McKOWN

Planning Board

(3 year term - RSA:5,II)

JAMES TRUDELL (ex officio) (1997)

VACANT (1997)

ALLEN GOMBAS (1997)

ROBERTA ALDRICH (1998)

STACEY ALDRICH (1999)

JOHN SIMPSON (1999)

Board of Adjustment

(3 year term - RSA 673:5,II)

VACANT (1997)

VACANT (1997)

GARY WILLIAMS (1998)

DELLA MAE ALDRICH (1998)

BYRON ALDRICH (1999)

The Selectmen meet every Tuesday 7-9 pm, at the Town Office. (Meeting is open to the public) unless advertised otherwise. The Planning Board meets the first Wednesday of each month at the Town Office from 7-9 pm.

*'Some people come into our lives and quietly go;
others stay for a while and leave footprints on our hearts
and we are never the same.'*

*In 1996, the Town of Lyman lost two very special people,
each had played a vital role in the heritage of our Town.
This year's Town Report is dedicated to the memories of
Bertha and Jopey.*

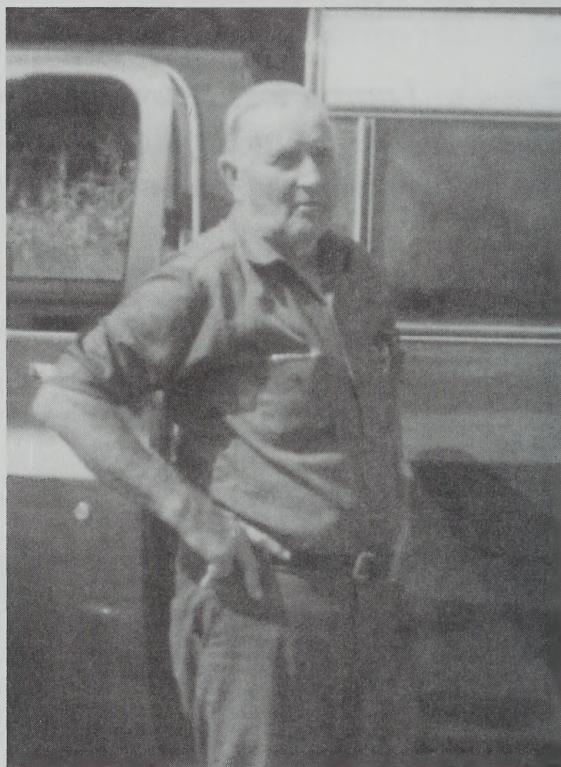
IN MEMORY OF



*Bertha Mae Pickwick
July 7, 1927 - June 12, 1996*

Former Lyman Ballot Clerk and Town Treasurer

IN MEMORY OF



*Joseph William Richards, Jr.
—“Jopey”
April 20, 1907 - July 29, 1996*

Born and raised in Lyman, Jopey was a former Road Agent for the Town.

RESULTS OF THE 1996 WARRANT

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY the TWELFTH day of MARCH 1996; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the afternoon in said Town Hall, to act on Articles 1 and 2; the remaining Articles to be considered at seven thirty o'clock in the evening.

The Meeting was opened with the reading of the warrant by the Moderator. Following completion of the reading, the polls were opened at 11:00 a.m. and were closed at 6:00 p.m. After the counting of the ballots, the Moderator announced the results and the remaining Articles were acted upon by the voters from seven thirty p.m. until all the Articles were voted upon.

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

This Article was acted upon immediately and the following Town Officers were elected:

Town Officers Elected:

Selectman (3 year term)	Milton Presby
Moderator	Ronald P. Murro
Health Officer	Pamela Houghton
Welfare Officer	Pamela Houghton
Board of Adjustment	Byron Aldrich
Planning Board (2 members)	Stacy Aldrich
.....	John Simpson
Trustee of Trust Funds	Roberta Aldrich
Cemetery Board (2 members)	Betty A. Emerson
.....	Helen Capron

ARTICLE 2. The Town Planning Board has grown increasingly concerned about the impact of the possible spreading of septage and sludge on lands within the Town of Lyman. In many cases it may be exceedingly difficult to determine what is a true agricultural use and what is an otherwise prohibited commercial use, trying to fit under the umbrella of agriculture. In addition, even in bona fide agricultural uses, there seems to be risk of significant impact on the enjoyment of abutting properties by their owners.

Because of these reasons, we are proposing to the voters that the zoning ordinance be amended as follows:

"(3) Neither "Septage" as defined by RSA 485-A:2, 1x-a nor "Sludge" as defined by RSA 485-A:2, x1-a shall be stockpiled, applied to spread on any property located within the Town."

Are you in favor of the Amendment to the Existing Town Zoning Ordinance as proposed by the Planning Board?

Article 2 was voted upon by paper ballot. There were 86 Yes's and 17 No's.

ARTICLE 2 WAS PASSED BY A MAJORITY VOTE.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$182,962.00 as may be necessary to defray Town charges for the ensuing year. All items marked by an asterisk (*) are covered by this Article. (Recommended by Selectmen)

A. John Mazella made the motion to accept Article 3 as written. Annie Baker seconded this motion.

James Trudell, Selectman, stated that the breakdowns for the budget had been discussed at the budget meeting, but if anyone had any questions please ask.

Don Rayburn asked for an explanation for the Emergency Management under Public Safety. Terry Simpson, Administrative Assistant, explained that it meant forest fire protection. James Trudell explained that the fee under Ambulance was the amount that was paid to Ross Ambulance each year along with the \$500 paid to Lisbon Life Squad. Under the fire heading we are contracted to Lisbon for \$8000 and they charge for each fire separately for which one house fire, cost the Town \$5200, the rest was for other costs.

Alice Santy asked for an explanation for Parks and Recreation. James Trudell, Selectman, stated that \$250 of this was for Mitchell Park and the other \$400 was his fee for regulating the dam on Dodge Pond. He stated that he would not be doing that again this year as the insurance for an individual to do that would be to high. He stated that there was plans to replace the present system with three dividers so that the top piece would be able to be regulated easier.

Spencer Girouard asked for an explanation in the increase of the Administrative Assistant's salary and the Selectmen's salary increase. James Trudell, Selectman, explained that Terry would have to work a thirty hour week now and during November, December, January and February she would be working a 40 hour week. He stated that they had increased the Selectmen's pay by a 50% increase because the \$1200 was too low for the amount of extra hours, they had to spend at the Town office. As it is difficult to find people to serve in these positions it might be an incentive.

Don Rayburn asked if there would be signs for the Town roads this year. James Trudell, Selectman, stated that it was in the budget. He also inquired about the \$400 paid to T.V. Guy in Woodsville. He asked if that company was suing the Town. James Trudell, Selectman, answered No.

When the Moderator polled the voters:

ARTICLE 3 WAS PASSED BY A TWO-THIRDS MAJORITY VOTE.

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$144,578.00 for maintenance, expenses, salaries, supplies and equipment for the Highway Department for the ensuing year. All items marked by a cross (+) are covered by this Article. (Recommended by the Selectmen).

A. John Mazella made the motion to accept Article 4 as written. Nancy Labbay seconded this motion.

Allen Corey, Selectman, explained about the increase in the cost of salt and also it would be \$3000 for the signs.

John Simpson inquired about the authority of the Road Agent and who designated the areas that needed top priority. Allen Corey stated that the road crew did have a voucher that was given to the office each week with each day's work defined. He felt that the road crew was doing a good job what with the amount of roads they were responsible for and also the amount of snow that accumulated this winter.

Leonard Labbay asked why the Selectmen had Article 4 before Article 9? He felt if Article 9 did not pass they would not need that amount of money. Mr Corey explained that they had to include it in the budget for the year.

The question was called to be voted upon. When the Moderator polled the voters Article 4 was passed by a two-thirds majority vote.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$13,000 for Sanitation funds. All items marked by a dash (-) are covered by this Article. (Recommended by the Selectmen)

Nancy Labbay made the motion to accept Article 5 as written. Andrew Smith seconded this motion.

Paul Achilles, Selectman, stated that this was our share of the dump budget of 15%. The budget this year was \$102,000. He stated that the Town of Lisbon had to hire more personnel to run the dump. Betty Fenoff asked if this also included the money that had to be set aside for the dump enclosure. Paul Achilles explained that this was a separate article and that the Town had a separate trust fund which now totaled \$77,999 in it for the closure of the dump. James Trudell, Selectman, stated that unfortunately that would only equal about half that would be needed for Lyman's share.

ARTICLE 6. To see if the Town will vote to discontinue the Pettyboro Road Expendable Trust Fund and to transfer the remaining money with accumulated interest to date of withdrawal to the General Fund.

Annie Baker made the motion to accept Article 6 as written. A. John Mazella seconded this motion.

Allen Corey, Selectman, stated that with only \$450.84 left in this fund, and it being under \$500, there would not be interest paid into this fund. Nancy Labbay, asked about the culvert just below Hanaway's, whether or not it would be fixed and come out of this fund. The answer was it would be fixed but not from this fund. Keith Booth, questioned about the fund in general of which the above would be put back into general fund and not the road fund. When the Moderator polled the voters Article 6 was passed by a majority vote.

ARTICLE 7. To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town: gifts, legacies, and devises made to the Town in trust for any public purpose as permitted by RSA 31:19. (such authorization will remain in effect until rescinded.)

Nancy Labbay made the motion to accept Article 7 as written. Yvonne Booth seconded this motion.

James Trudell, Selectman, stated that this would be the last year we would have to vote on it, until it is rescinded. Kevin Oakes, asked if something like a waste site were given to the Town would the Town first check it out before accepting such land? It was stated that it would be checked out. When the Moderator polled the voters Article 7 was passed by a majority vote.

ARTICLE 8. To see if the Town will vote to adopt the provisions of RSA 31:95-c to restrict 15% of the revenues from the landfill recycling operation to expenditures for the purpose of landfill closure and costs associated with the operation of the landfill recycling program. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Landfill Closure Special Revenue Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. (Majority ballot vote)

Nancy Labbay made the motion to accept Article 8 as written. Annie Baker seconded this motion.

Paul Achilles, Selectman, stated that this was the \$1.00 per bag, and the money from that would go towards the expenses of the dump such as the engineer that would be coming up and it would be kept separate from other dump funds, and any revenue that is accumulated from other dump funds. There was a question as to the wording of the Article. Terry Simpson, Administrative Assistant, said this was worded by the Town lawyer. John Simpson, asked if the fund would be kept separate from Lisbon. Lyman would have their own separate fund as well as Lisbon and Landaff.

This was voted on by paper ballot. Results was as follows:

61 Yes's and 7 No's. Article 8 was passed by a majority vote.

ARTICLE 9. To see if the Town will vote to discontinue completely pursuant to RSA 231:43 the following Class V Town roads known as Birch Road (Booth), Gold Mine Road (Godfrey), no name (Andy Smith), no name (King), Olde Man's Road (David Locke, formerly Kubicki's), Sugarway (Labbay's), Echo Ledge Road (Murro) and Ott Road (Ott). (Yes/No ballot)* Article inserted by petition.

James Green made the motion to accept Article 9 as written. Richard Houghton seconded this motion.

The Moderator asked if the individual who put in the petition would please state the reasons for this Article. He asked if anyone would like to speak about the Article as no one spoke up the first time he asked for an explanation.

James Trudell, Selectman, stated that he had some letters to read from those persons that this Article would affect. First letter was read from Josephine Ott, as she would be unable to attend the March Town Meeting. "When her parents purchased her property in 1938, they were assured by the Selectmen at that time that the Town was obligated to maintain the road leading up to her house as the old road used to go between her house and the barn and when the Town changed the course of the road, they were informed that it would indeed be maintained by the Town." She requested that her letter be made part of the permanent records. She also stated that she hoped that the Town would consider the danger if the fire trucks could not get up to her house.

Jim Trudell then read a letter from the Labbay's lawyer, in order to save the Town excessive time they would not contest the Town's decision...if the property was granted to the Labbay's outright, they would maintain the upkeep of the road, and they would control all private traffic (the so-called private road would become a private way and would eliminate the potential for gates and bars.) He also pointed out that the Labbay's would have six months to contest the decision by seeking a Superior Court injunction for damages.

He also read a letter from the David Locke's stating that they had bought the Kubicki property in December with the understanding that the road was a Town road. People used this road for fishing and hunting and sports and if Article 9 was passed they would also have to close the road. Also they would use their right to appeal to Superior Court.

A letter was read from Paul & Barbara Stimson stating their concerns as to their opposition as to the closing of the road. It was their understanding that the State contributes a sum of money to the upkeep of these roads and by denying them, it would cause an individual hardship whereas it could be done by the Town easier. They felt if Article 9 was passed it would devalue their property. Jim Trudell, Selectman, read statements from the tax assessor pertaining to the amount of valuation and taxes that the Town would lose because these roads would not be considered Town roads...the only roads that are receiving block grant money for upkeep is the Birch Road, Echo Ledge Road and Sugarway. Mr. Godfrey stated that he understood that in the passing of Article 9, it would cost the Town money not save it. He stated that all the property owners would have the right to petition Superior Court and also to petition for a tax abatement. It would also lower the tax values of said property because values are also determined upon the road frontage. He also stated that the Town would lose some highway block grant by doing away with some of the mileage maintained by the Town. He received his information from Robert Hogan, State Highway Maintenance Manager. It was also stated that some of the property owners paid for some of the maintenance such as plowing of the roads.

Keith Booth, stated that he had always tried to help Joe the Road Agent by plowing himself during many of the storms, but two years ago there was a big storm and they could not get out for two days. It took several tries before one person could get up to the top of the hill. It was a dangerous situation. At other times, there was complete wash-outs of the road. He felt that they pay taxes and have no children of school age. He pays into the general fund that pays for other roads in the Town, and also contributes to the costs of the education for the Town's children. We live in a democratic society and that is what we expect to do. Mr. Booth stated that they had owned this house on Birch Road for 36 years and if they ever decided to sell the house it would devalue the property.

After Mr. Booth gave his reasons why he felt they should not vote yes on Article 9, Spencer Girouard made the motion to lay Article 9 on the table.

This was seconded by Helen Capron.

The Moderator, Ron Murro, explained that if they voted to lay it aside, there would not be any more discussion and it could not be brought up again this Town Meeting.

Richard Comstock, said that he had got up the Article and he thought it was unfair because he had not even had a chance to speak on the Article. He felt that it was unfair to bring forward a motion to table the Article. The Moderator explained that it was a motion and it had been seconded and therefore, it was up to the voters to table it or not.

It was brought up by a voter, that the Moderator had asked for the person who got up the Article to please give the reasons for the petition and warrant article and no one had come forward. Mr. Comstock stated that he had been waiting for the Selectmen to speak on the Article first.

The Moderator stated that they were first going to take a standing vote. If you vote yes it means that the issue is tabled for this meeting and if you vote no it means that we have to go back to the Article for discussion and voting.

There were 38 Yes's and 25 No's. Article 9 was tabled. The Moderator declared Article 9 is Tabled.

ARTICLE 10. To transact any other business that may legally come before the meeting.

The Moderator asked if there was any other business to come before the meeting.

Nancy Labbay made the motion to adjourn the meeting. Robert Chenevert seconded this motion. The Moderator declared the meeting adjourned.

A True Copy Attest

Loretta R. Locke
Town Clerk

(A more complete and precise copy of the 1996 Town Meeting minutes is recorded and filed in the Town Clerk's Office.)

SUMMARY INVENTORY OF ASSESSED VALUATION

Value of Land:	
Current Use (at Current Use Values) (16,402.89 Acres)	\$ 1,011,937.00
Residential Land (1,372.28 Acres)	<u>8,798,969.00</u>
Total Taxable Land	9,810,906.00
Value of Buildings:	
Total Taxable Buildings	<u>14,069,550.00</u>
Value of Public Utilities:	
Total of Taxable Public Utilities	<u>1,284,167.00</u>
Total Taxable Valuations	
Before Exemptions	25,164,623.00
Exemptions:	
Blind Exemptions	-0-
Elderly Exemptions	<u>45,000.00</u>
Total Exemptions	45,000.00
Net Assessed Valuation	\$ 25,119,623.00

STATEMENT OF APPROPRIATIONS, TAXES ASSESSED, AND TAX RATE

Town

Appropriations	\$340,540.00
Less: Revenues	190,282.00
Less: Shared Revenues	2,849.00
Add: Overlay (used for abatements)	8,013.00
Veterans Exemptions	<u>3,800.00</u>

*Net Town Appropriations \$159,222.00

School

Due To Regional School	496,808.00
Less: Shared Revenue	<u>5,653.00</u>

*Net School Appropriations 491,155.00

County

Due to County	32,724.00
Less: Shared Revenue	<u>401.00</u>

*Net County Appropriations 32,323.00

*Total Property Tax Assessed	682,700.00
Less: Veterans Exemptions	<u>3,800.00</u>

***Total Property Tax Commitment \$678,900.00

Town	\$159,222 (23%)
School	491,155 (72%)
County	32,323 (5%)

TAX RATE 1996

Town	\$ 6.34
School	19.57
County	<u>1.29</u>

*Total \$27.20 Per Thousand of Valuation

*Sales Assessment Ratio 127%

SCHEDULE OF TOWN PROPERTY

Town Hall and Office Building & Land	\$ 121,300.00
Furniture and Equipment	18,000.00
Highway Department Buildings & Land	38,200.00
Vehicles, Equipment and Supplies	175,000.00
Grange Hall Community Association Building & Land	56,350.00
Furniture and Equipment	2,000.00
Mitchell Park (land only)	2,300.00
Former Rich Lot (Map 172/Lot 91) (by tax deed)	5,700.00
Former Tomlinson Lot (Map 172/Lot 71) (by tax deed)	1,750.00
Former Snelling Lot (Map 172/Lot 145) (by tax deed)	18,300.00
Former Sachs Lot (Map 51/Lot 14) (by tax deed)	9,300.00
Former Rath Lot & Building (Map 51/Lot 77) (by tax deed)	22,750.00
Former Cotter Lot (Map 170/Lot 45) (by tax deed)	9,450.00
Forest Fire Equipment	<u>400.00</u>
Total	\$480,800.00

TOWN CLERK

To the Voters of the Town of Lyman:

I herewith submit my annual report of the financial doings of my office for the year 1996:

Auto Permits Issued for 1996	\$46,350.00
Dog License Fees for 1996	1,269.50
Penalties	41.00
Vital Statistics	197.00
Filing Fees	<u>4.00</u>
Total Receipts	\$47,861.50

Respectfully submitted,

Loretta R. Locke
Town Clerk

TAX COLLECTOR
Fiscal Year Ended December 31, 1996

DEBITS

		Levies of...	
	1996	1995	1994
Uncollected Taxes - Beginning of Fiscal Year:			
Property Taxes	\$	\$100,314.97	\$
Yield Taxes		317.58	
Taxes Committed This Year:			
Property Taxes	679,453.73		
Land Use Change	8,348.50		
Yield Taxes	24,789.09		
Overpayment:			
Property Taxes	319.75		
Interest Collected on Delinquent Tax	<u>360.67</u>	<u>6,062.47</u>	<u> </u>
TOTAL DEBITS	713,271.74	106,695.02	-0-

CREDITS

Remittance To Treasurer During Fiscal Year:			
Property Taxes	572,256.66	100,314.97	
Land Use Change	6,398.50		
Yield Taxes	24,236.06	127.18	
Interest	360.67	6,062.47	
Overpayments	319.75		
Uncollected Taxes End of Year:			
Property Taxes	107,197.07		
Land Use Change	1,950.00		
Yield Taxes	<u>553.03</u>	<u>190.40</u>	<u> </u>
TOTAL CREDITS	\$713,271.74	\$106,695.02	\$ -0-

SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Fiscal Year Ended December 31, 1996

DEBITS

	Tax Sale/Lien on Account of Levies of...		
	1996	1995	1994
Unredeemed Liens			
Balance at Beginning of Fiscal Year:	\$ 40,748.33		\$ 9,116.99
Liens Executed			
During Fiscal Year	61,106.31		
Interest & Costs Collected			
After Lien Execution	<u>3,698.51</u>	<u>5,210.58</u>	<u>2,219.05</u>
TOTAL DEBITS	64,804.82	45,958.91	11,336.04

CREDITS

Remittance To Treasurer:			
Redemptions	21,141.98	29,190.16	9,116.99
Interest/Costs (After Lien Execution)	3,698.51	5,210.58	2,219.05
Unredeemed Liens Balance End of Year	<u>39,964.33</u>	<u>11,558.17</u>	<u>-0-</u>
TOTAL CREDITS	\$64,804.82	\$45,958.91	\$11,336.04

TREASURER
Fiscal Year Ended December 31, 1996

Starting Balance	\$169,876.87
Year End Balance	133,310.95

A single Tax Anticipation Note (TAN) of \$300,000 was issued March 26, 1996 through Fleet Bank of New Hampshire, at the rate of 3.9% per annum. A single payment of \$307,767.50 was made on December 5, 1996.

This year all outstanding loans to the Lyman Housing Improvement Program were paid, bringing the account balance to \$10,645.57. The funds were used to purchase a two year Certificate of Deposit in the same name (Lyman Housing Improvement Program) with a dividend rate of 5.65%.

The Town's account with the NHDIP showed an average monthly interest rate of 4.96% earning the town \$4,519.51 in 1996.

Catherine Williams
Treasurer

TREASURER'S BALANCE SHEET

		\$169,876.87
	Selectmens' Orders Receipts (+)	Paid (-)
January	\$ 28,457.63	\$ 62,053.88
February	22,115.31	58,822.91
March	23,464.95	68,924.54
April	76,713.81	74,354.84
May	15,926.16	58,965.13
June	77,192.36	53,174.06
July	16,274.11	24,456.65
August	156,715.05	133,294.39
September	81,722.01	123,850.66
October	96,285.52	62,978.17
November	344,534.00	63,856.70
December	<u>279,048.04</u>	<u>470,282.94**</u>
 Totals	 <u>\$1,218,448.95</u>	 <u>\$1,255,014.87</u>
Starting Balance		\$ 169,876.87
Total Receipts		<u>1,218,448.95</u>
 Sub-Total		 1,388,325.82
Total Paid Out		<u>-1,255,014.87</u>
 Year End Balance		 \$ 133,310.95

Always bear in mind that the "receipts" includes: -money transferred periodically from the Town's account with the New Hampshire Deposit Investment Pool (NHDIP) where we deposit our (Tax Anticipation Note) TAN.

- Tax Lien Sale (August) paid by the Town to the Town's Tax Collector for the purpose of "buying up" outstanding back taxes.

**Tax Anticipation Note was paid

Catherine Williams
Treasurer

SUMMARY OF RECEIPTS — PRE-AUDIT

Current Revenues

Local Taxes:

Property Taxes, Current Year, 1996	\$ 572,401.79
Property Tax Interest, 1996	121.13
Yield Tax, 1996	23,136.93
Yield Tax Interest, 1996	<u>176.01</u>

Total Current Year's Taxes Remitted	595,835.86
-------------------------------------	------------

Property Taxes, Previous Years	103,379.80
Property Tax Interest Previous Years	11,417.63
Tax Lien Procedure (Tax Sale)	55,061.09
Interest	4,253.72
Costs and Fees	1,791.50
Yield Tax, Previous Years	127.18
Yield Tax Interest, Previous Years	17.25
Land Use Change Tax	7,821.84
Land Use Change Interest	336.12
Register of Deeds	12.00
Filing Costs and Fees	0.00
Overpayment/Over Deposit	301.20

From State:

Highway Block Grant	58,400.54
Revenue Sharing	14,990.79

From Local Sources Except Taxes:

NHMA Property Liability Insurance Dividend	3,521.56
Compensation Funds of NH-Dividend	224.60
Planning Board Fees	187.64
Pistol Permits	124.00
Selectmen's Office	101.75
Sales - Trash Bags	2,278.70
Sales - Miscellaneous	59.35
Refunds and Reimbursements	1,468.82
Cemetery	-0-
NOW Account Interest	1,465.87
Motor Vehicle Permits	46,350.00
Dog Licenses	1,269.50
Dog Penalties	26.00
Marriage Licenses	45.00
Research and Vital Statistics	152.00
Redeemed Checks/Fees	31.00
Overpayments	300.64
Housing Improvement Pro. Lien Release	140.00
Transfers From Other Town Accounts	<u>306,956.00</u>

\$1,218,448.95

Submitted by Catherine Williams

SUMMARY OF PAYMENTS

1996

4100 4130 Executive	\$ 24,255.22
4100 4140 Election & Registration	17,345.61
4100 4150 Financial Administration	28,914.52
4100 4153 Legal Expense	2,217.04
4100 4155 Personnel Benefits	19,547.77
4100 4191 Planning & Zoning	199.40
4100 4194 General Government Building	20,413.83
4100 4195 Cemetery	1,430.00
4100 4196 Insurance	14,214.00
4100 4197 Advertising & Regional Associations	949.40
4100 4199 Other General Government	1,470.30
4200 4215 Ambulance	1,500.00
4200 4220 Fire Department	14,942.41
4200 4290 Emergency Management	-0-
4300 4311 Highways	147,050.57
4320 4323 Solid Waste Collection	-0-
4320 4324 Solid Waste Disposal	13,133.44
4320 4326 Sewage Disposal	-0-
4400 4411 Health	-0-
4400 4414 Animal Control	250.00
4400 4415 Health Agencies & Hospitals	950.00
4400 4441 Welfare Administration	-0-
4500 4520 Recreation	658.15
4500 4550 Library	300.00
4500 4583 Patriotic Purposes	65.00
4500 4589 Other Culture & Recreation	400.00
4600 4611 Conservation	-0-
4700 4711 Principal Long-Term Debt	-0-
4700 4721 Interest Long-Term Debt	-0-
4700 4723 Interest Tax Anticipation Note	7,767.50
4700 4724 Lease/Purchase Agreement	-0-
4900 4901 Land & Improvements	-0-
4900 4902 Machinery, Vehicles & Equipment	-0-
4900 4909 Other Capital Improvements	-0-
4915 4915 Transfer to Capital Reserve	18,000.00
4915 4916 Transfers to Trust Funds	-0-
4930 4931 County Tax	32,724.00
4930 4932 School District Tax	496,808.00
4930 4935 Other	2,278.70
 Total Expenditures	 \$867,784.86

AUDITOR'S REPORT

FRANCIS J. DINEEN & CO.

Certified Public Accountants

5 Middle Street, Lancaster, NH 03584

February 2, 1997

Board of Selectmen
Town of Lyman
Lyman, New Hampshire 03585

Members of the Board:

In planning and performing our audit of the financial statements of the Town of Lyman, New Hampshire for the year ended December 31, 1996, we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance of the internal control structure.

However, during our audit we became aware of the following conditions that should be corrected in order to strengthen internal controls and operating efficiency. This letter does not affect our report dated January 30, 1997 on the financial statements of the Town of Lyman, New Hampshire.

Our following remarks are being made in the hope that they will improve existing procedures and are in no way a criticism of Town personnel.

1. IMPROVED BOOKKEEPING PROCEDURES

It was noted during our review of disbursements that existing policies were not always being followed and that procedures could be improved upon.

RECOMMENDATION: All payments should be backed up by a detailed invoice. All invoices should be cancelled upon payment and account classifications and check numbers should be noted on the invoice. Manifests should be signed by the Selectmen before checks are mailed.

2. TAX COLLECTION PROCEDURES

Procedures should be enhanced to ensure that the following tax collection procedures are properly executed.

1. Tax liens should be filed with the Registrar of Deeds on a timely basis.
2. Tax liens should be released within 30 days of receipt of full payment of tax.
3. The property tax revenues should be properly classified especially between prior years' taxes and current year's tax lien.
4. When payments are received on past due taxes, the payment should first be applied to interest and the remainder of the payment should reduce principal amounts.

TOWN OF LYMAN

INCORPORATED
1761



NEW HAMPSHIRE

TOWN OF LYMAN Town Meeting Warrant

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY, the ELEVENTH day of MARCH 1997; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the afternoon in said Town Hall, to act on Article 1, the remaining articles to be considered at SEVEN THIRTY O'CLOCK in the evening.

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

ARTICLE 2. To see if the Town will vote to raise and appropriate the sum of \$188,074 as may be necessary to defray Town charges for the ensuing year. All items not marked by a (+ or -) are covered by this article. (Recommended by Selectmen)

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$162,360 for maintenance, expenses, salaries, supplies and equipment for the Highway Department for the ensuing year. All items marked by a cross (+) are covered by this article. (Recommended by Selectmen)

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$14,425 for sanitation funds. All items marked by a dash (-) are covered by this article. (Recommended by Selectmen)

ARTICLE 5. To see if the Town will modify the elderly exemptions from property tax in the Town of Lyman, based on assessed value for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$10,000; for a person 75 years of age up to 80 years, \$20,000; for a person 80 years of age or older, \$30,000. To qualify, a person must have been a New Hampshire resident for at least 5 years, own real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$15,000 or if married, a combined net income of less than \$28,000; and own net assets not in excess of \$35,000 excluding the value of the persons residence. (The unified elderly exemption law replaces the existing 4 local choices with one unified elderly exemption law. The main changes from the prior exemption is that all income is now treated equally; social security income is no longer excluded and the value of a person's residence is now excluded from the asset limit. TRANSITION PROVISION: Every municipality, even if it has changed its elderly exemption very recently, must re-adopt an elderly exemption provision before January 1, 1998. These exemptions will be reflected in, upon approval of application, the 1998 tax bill.

ARTICLE 6. To see if the Town will vote to create an expendable general trust fund under the provisions of RSA 31:19-a, to be known as the Land Purchase Fund, for the purpose of purchasing land for a Town garage and storage area and to raise and appropriate the sum of \$10,000 toward this purpose and to designate the Selectmen as agents to expend. The Selectmen recommend this appropriation. (Majority vote required)

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$27,242 for the purchase of a new, one ton highway vehicle and to authorize the issuance of not more than \$15,742 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Town officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the withdrawal of \$10,000 from the Highway Vehicle Fund created for this purpose; additionally, the one ton trucks currently owned by the Town will be put out to bid and/or used as a trade value of no less than \$1,500. The Selectmen recommend this appropriation. (2/3 Ballot vote required)

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$700 to design a septic system for the Lyman Grange/Community Center building. The money would be used to generate a septic plan by a licensed engineer, and to pay the state application fee of eighty-five dollars. This plan would then be used to solicit bids to install a septic system. This article also requests that the Selectmen authorize the Road Crew to dig a test hole for analysis of soil in the proposed area as part of the plan. (The Selectmen do not recommend this appropriation)
(THIS ARTICLE WAS INSERTED BY PETITION.)

ARTICLE 9. To transact any other business that may legally come before the meeting.

Given under our hands and seal this 18th day of February, 1997.

James Trudell, Chairman
Paul Achilles
Milton "Bo" Presby
Lyman Board of Selectmen

We hereby certify that we gave notice to the Inhabitants of Lyman, to meet at the time and place for the purpose within mentioned, by posting an attested copy of the within Warrant and Budget at the place of meeting within named, and a like attested copy at Tinkerville Store being a public place in said Town on the 19th day of February, 1997.

James Trudell, Chairman
Paul Achilles
Milton "Bo" Presby
Selectmen of Lyman, NH

BUDGET OF THE TOWN OF LYMAN - REVENUE

	Estimated Budget 1996	Actual 1996	Estimated 1997
SOURCES OF REVENUE			
Taxes:			
Land Use Change Taxes	\$ 4,600.00	\$ 8,348.50	\$ 5,000.00
Yield Taxes	21,441.00	24,789.09	15,000.00
Interest & Penalties on Delinquent Taxes	5,000.00	17,307.60	10,000.00
Licenses, Permits and Fees:			
Motor Vehicle Permit Fees	40,000.00	46,350.00	43,000.00
Other Licenses, Permits & Fees	1,200.00	1,492.50	500.00
From State:			
Shared Revenues	14,990.00	14,990.79	14,990.00
Highway Block Grant	58,401.00	58,400.54	62,252.00
Charges For Services:			
Income from Departments	-0-	413.39	-0-
Miscellaneous Revenues:			
Sale of Municipal Property	-0-	2,278.00	1,500.00
Interest on Investments	-0-	6,131.68	5,000.00
Other	-0-	3,746.16	1,000.00
Interfund Operating Transfers In:			
Special Revenue Fund	6,000.00	-0-	2,872.00
Capital Reserve Fund	3,600.00	3,600.00	10,000.00
Trust and Agency Funds	3,114.00	3,565.57	-0-
Other Financing Sources:			
Proc. from Long Term Bonds & Notes	-0-	-0-	15,742.00
"Surplus" Prior Years-Reduce Taxes	<u>-0-</u>	<u>40,839.00</u>	<u>-0-</u>
Total Revenues	\$158,346.00	\$232,252.82	\$186,856.00

BUDGET SUMMARY

Subtotal 1 Recommended	\$364,859.00
Subtotal 2 "Individual" Warrant Articles	15,997.32
Subtotal 3 Special Warrant Articles as defined by Law	<u>-0-</u>
Total Appropriations Recommended	380,856.32
Less: Amount of Estimated Revenues (Exclusive of Property Taxes)	<u>186,856.00</u>
Amount of Taxes To Be Raised	\$194,000.32

BUDGET OF THE TOWN OF LYMAN - EXPENDITURES

PURPOSE OF APPROPRIATION	Approp. 1996	Actual 1996	Estimated 1997
GENERAL GOVERNMENT:			
Executive	\$ 26,400.00	\$ 24,255.22	\$25,890.00
Election, Registration & Vital Stats.	17,097.00	17,345.61	21,302.00
Financial Administration	22,640.00	28,914.52	23,675.00
Legal Expense	4,000.00	2,217.04	3,000.00
Personnel Administration	17,550.00	19,547.77	-0-
Planning & Zoning	800.00	199.40	500.00
General Government Buildings	20,200.00	20,413.83	8,085.00
Cemeteries	1,500.00	1,430.00	1,200.00
Insurance	15,130.00	14,214.00	14,730.00
Advertising & Regional Assoc.	850.00	949.40	1,000.00
Other General Government	2,800.00	1,470.30	2,000.00
PUBLIC SAFETY:			
Ambulance	1,500.00	1,500.00	1,550.00
Fire	15,500.00	14,942.41	16,200.00
Emergency Management	500.00	-0-	500.00
HIGHWAYS AND STREETS:			
Administration, Highways & Streets	144,578.00	147,050.57	162,360.00 ⁺
SANITATION:			
Solid Waste Collection	13,000.00	13,133.44	14,425.00 ⁻
HEALTH:			
Pest Control	250.00	250.00	250.00
Health Agencies & Hospitals	950.00	950.00	950.00
CULTURE & RECREATION:			
Parks & Recreation	650.00	658.15	650.00
Library	300.00	300.00	300.00
Patriotic Purposes	60.00	65.00	65.00
Other Culture & Recreation	250.00	400.00	-0-
CONSERVATION:			
Other Conservation	35.00	-0-	35.00
DEBT SERVICE:			
Principal-Long Term Bonds & Notes	-0-	-0-	WA 7
Interest-Long Term Bonds & Notes	-0-	-0-	WA 7
Interest on TAN	10,000.00	7,767.50	10,000.00
Other Debt Service	-0-	-0-	800.00
CAPITAL OUTLAY:			
Machinery, Vehicles & Equipment	-0-	-0-	27,242.00

OPERATING TRANSFERS OUT:

To Special Revenue Fund	6,000.00	-0-	5,150.00
To Capital Reserve Fund	18,000.00	18,000.00	22,000.00
To Expendable Trust Funds	<u>-0-</u>	<u>-0-</u>	<u>1,000.00*</u>
TOTAL APPROPRIATIONS	\$340,540.00	\$335,974.16	\$364,859.00

Land Purchase T.F. - Warrant Article 6	10,000.00*
Truck Purchase LT - Warrant Article 7 used 1997	<u>5,997.32</u>
\$10,000 from Highway Vehicle Fund	
	\$15,997.32

Design Septic System for Community Building - Warrant Article #8 - \$700.00

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES 1996

	Adjusted Current Year	Budget	Adjusted Budget
EXPENDITURES:			
4100 4130 Executive	\$ 24,255.22	\$ 26,400.00	\$26,400.00
4100 4140 Election & Registration	17,345.61	17,097.00	17,097.00
4100 4150 Financial Administration	28,914.52	22,640.00	22,640.00
4100 4153 Legal Expense	2,217.04	4,000.00	4,000.00
4100 4155 Personnel Benefits	19,547.77	17,550.00	17,550.00
4100 4191 Planning & Zoning	199.40	800.00	800.00
4100 4194 General Government Building	20,413.83	20,200.00	20,200.00
4100 4195 Cemetery	1,430.00	1,500.00	1,500.00
4100 4196 Insurance	14,214.00	15,130.00	15,130.00
4100 4197 Advertising & Regional Assoc.	949.40	850.00	850.00
4100 4199 Other General Government	1,470.30	2,800.00	2,800.00
4200 4215 Ambulance	1,500.00	1,500.00	1,500.00
4200 4220 Fire Department	14,942.41	15,500.00	15,500.00
4200 4290 Emergency Management	-0-	500.00	500.00
4300 4311 Highways	147,050.57	144,578.00	144,578.00
4320 4323 Solid Waste Collection	-0-	-0-	-0-
4320 4324 Solid Waste Disposal	13,133.44	13,000.00	13,000.00
4320 4326 Sewage Disposal	-0-	-0-	-0-
4400 4411 Health	-0-	-0-	-0-
4400 4414 Animal Control	250.00	250.00	250.00
4400 4415 Health Agencies & Hospitals	950.00	950.00	950.00
4400 4441 Welfare Administration	-0-	-0-	-0-
4500 4520 Recreation	658.15	650.00	650.00
4500 4550 Library	300.00	300.00	300.00
4500 4583 Patriotic Purposes	65.00	60.00	60.00
4500 4589 Other Culture & Recreation	400.00	250.00	250.00
4600 4611 Conservation	-0-	35.00	35.00
4700 4711 Principal Long-Term Debt	-0-	-0-	-0-
4700 4721 Interest Long-Term Debt	-0-	-0-	-0-
4700 4723 Interest Tax Anticipation Note	7,767.50	10,000.00	10,000.00
4700 4724 Lease/Purchase Agreement	-0-	-0-	-0-
4900 4901 Land & Improvements	-0-	-0-	-0-
4900 4902 Machinery, Vehicles & Equip.	-0-	-0-	-0-
4900 4909 Other Capital Improvements	-0-	-0-	-0-
4915 4915 Trans. to Capital Reserve	18,000.00	18,000.00	18,000.00
4915 4916 Transfers to Trust Funds	-0-	-0-	-0-
4930 4931 County Tax	32,724.00	32,724.00	32,724.00
4930 4932 School District Tax	496,808.00	496,808.00	496,808.00
4930 4935 Other	<u>2,278.70</u>	<u>6,000.00</u>	<u>6,000.00</u>
TOTAL EXPENDITURES	<u>\$867,784.86</u>	<u>\$870,072.00</u>	<u>\$870,072.00</u>
Excess of revenues over (-) / under expenditures	<u>-3,381.94</u>	<u>40,839.00</u>	<u>40,839.00</u>

NOTES

NOTES

3. INVESTMENT POLICY

During our audit of the Trust Funds, we noted that most of the Trust Funds and Capital Reserve Funds were invested in savings or money market accounts.

RECOMMENDATION: The Trustees of the Trust Funds should consider investing the larger accounts in higher yield investments to maximize their rate of return.

4. SUBSTANTIATION OF PAYMENTS FOR FEES

Payments for fee based compensation were not substantiated by documentation.

RECOMMENDATION: All payments for fees should be backed up with a detailed invoice.

Recommendation numbers 3 and 4 were also made in our audit of the prior year's financial statements.

We extend our thanks to the officials and employees of the Town for their assistance during the course of our audit.

Very truly yours,

Francis J. Dineen, CPA

LISBON REGIONAL SCHOOL DISTRICT

DETERMINATION OF ASSESSMENT FROM TAXATION NEEDED IN THE PRE-EXISTING SCHOOL DISTRICTS OF LISBON TOWN - LYMAN School Year 1996-1997

I. Reference Data

A. Resident Membership Percentages	1992-1995 3-Yr. Average	Per Cent
	<u>Daily Membership</u>	<u>District Share</u>
Lisbon Town	776.4	84.0442%
Lyman	<u>147.4</u>	<u>15.9558%</u>
	923.8	100.0000%

B. Equalized Valuation Percentages	1992-1995 3-Yr. Average	Per Cent
	<u>Equalized Valuation</u>	<u>District Share</u>
Lisbon Town	162,433,081	70.8584%
Lyman	<u>66,803,217</u>	<u>29.1416%</u>
	229,236,298	100.0000%

II. Apportionment of Appropriation

A. Appropriation Voted	\$ 2,762,810.42
B. Estimated Income Other than Tax Sources:	
Unencumbered Balance	\$ 15,000.00
School Building Aid	76,897.00
Tuitions	308,000.00
Driver Education	3,300.00
Area Vocational	8,000.00
Catastrophic Aid	0.00
Other Federal Income - Medicaid	7,000.00
Other Revenue	<u>4,500.00</u>
	<u>422,697.00</u>
C. Resulting Assessment Required from Tax Sources	\$ 2,340,113.42
D. Apportionment of \$1,404,068.05 basis of 1992-95 Average Daily Membership (60%)	
Lisbon Town	84.0442%
Lyman	<u>15.9558%</u>
	100.00000%
	\$ 1,180,037.76
	<u>224,030.29</u>
	\$ 1,404,068.05

E. Apportionment of \$936,045.37 basis of 1992-94
 Equalized Valuation (40%)

Lisbon Town	70.8584%	\$ 663,266.77
Lyman	<u>29.1416%</u>	<u>272,778.60</u>
	100.0000%	\$ 936,045.37

III. Summary of Assessment from Tax Sources

A. Lisbon Town

1. Membership Assessment	\$ 1,180,037.76	
2. Equalization Valuation	<u>663,266.77</u>	\$ 1,843,304.53
Less Foundation Aid	- 255,882.00	
Less Business Profits	<u>- 40,224.00</u>	
		\$ 1,547,199.00

B. Lyman

1. Membership Assessment	\$ 224,030.29	
2. Equalization Valuation	<u>272,778.60</u>	\$ 496,808.00
Less Foundation Aid	- 0.00	
		\$ 496,808.00

Proof of Apportionment of Appropriation

Total Assessment Required from Tax Sources

A. Lisbon Town	\$ 1,547,199.00	
B. Lyman	<u>496,808.00</u>	\$ 2,044,007.00
Foundation Aid	255,882.00	
Property Exempted	40,224.00	
Other Income	<u>422,697.00</u>	
TOTAL APPROPRIATION		\$ 2,762,810.00

**LISBON REGIONAL SCHOOL DISTRICT
THREE YEAR AVERAGES**

ADMS

	92-93	93-94	94-95	3 YR. TOTAL	PERCENT
LISBON	243.3	258.5	274.6	776.4	84.0442%
LYMAN	<u>45.1</u>	<u>45.8</u>	<u>56.5</u>	<u>147.4</u>	<u>15.9558%</u>
	288.4	304.3	331.1	923.8	100.0000%

EQUALIZED VALUATION

	1992	1993	1994	3 YR. TOTAL	PERCENT
LISBON	56,407,251	51,807,573	54,218,257	162,433,081	70.8584%
LYMAN	<u>22,982,650</u>	<u>22,705,356</u>	<u>21,115,211</u>	<u>66,803,217</u>	<u>29.1416%</u>
	79,389,901	74,512,929	75,333,468	229,236,298	100.0000%

REPORT OF THE TRUST FUNDS

December 31, 1996

PRINCIPAL

INCOME

Date of Creation	Name of Trust Fund	Balance Beginning Year	New Funds Created	Cash Gains or (losses) on Securities	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year	Expended During Year	Balance End Year	Grand Total of Principal & Income at End of Year
10/20/13	Frye Fund	\$ 250.00	-0-	-0-	-0-	\$ 250.00	\$ 277.61	\$ 16.08	-0-	\$ 293.69	\$ 543.69
11/27/18	J.E. Richardson	200.00	-0-	-0-	-0-	200.00	211.15	12.54	-0-	223.69	423.69
06/21/21	A. Dow Fund	100.00	-0-	-0-	-0-	100.00	102.59	6.18	-0-	108.77	208.77
01/03/22	E. Thornton Fund	200.00	-0-	-0-	-0-	200.00	16.17	6.90	-0-	23.07	223.07
10/26/25	H. H. Potter Fund	150.00	-0-	-0-	-0-	150.00	147.78	9.08	-0-	156.86	306.86
03/09/88	C. Miner Fund	200.00	-0-	-0-	-0-	200.00	16.08	6.60	-0-	22.68	222.68
	TOTALS	\$ 1,100.00	-0-	-0-	\$ 1,100.00	\$ 771.38	\$ 57.38	-0-	\$ 828.76	\$ 828.76	\$ 1,898.76
03/31/75	Capital Reserve Equip. Fund (Hwy Equip)	\$ 10,812.70	-0-	\$ 4,000.00	\$ 3,600.00	\$ 11,212.70	-0-	\$ 255.48	-0-	\$ 255.48	\$ 11,468.18
07/11/86	Capital Reserve Fund (Dump Closure)	\$ 72,399.11	-0-	\$ 8,000.00	\$ 74,015.00	\$ 6,384.11	-0-	\$ 2,410.12	-0-	\$ 2,410.12	\$ 8,794.23
03/14/90	Town of Lyman (Welfare & Gen. Asst.)	\$ 6,697.40	-0-	-0-	-0-	\$ 6,697.40	-0-	\$ 187.04	-0-	\$ 187.04	\$ 6,884.44
01/27/93	Capital Reserve Fund (Highway Vehicle)	\$ 13,693.62	-0-	\$ 5,000.00	-0-	\$ 18,693.62	-0-	\$ 488.40	-0-	\$ 488.40	\$ 19,182.02
03/25/93	Town of Lyman* (Pettiboro/Black Valley)	\$ 450.84	-0-	\$ 450.84	-0-	-0-	-0-	-0-	-0-	-0-	-0-
03/30/94	Town of Lyman (Office Equip. Maint.)	\$ 3,100.23	-0-	-0-	\$ 3,114.73	\$ (14.50)	-0-	\$ 18.72	-0-	\$ 18.72	\$ 4.22
03/30/94	Town of Lyman Capital Reserve (Legal Exp.)	\$ 2,045.35	-0-	\$ 1,000.00	-0-	\$ 3,045.35	-0-	\$ 39.38	-0-	\$ 39.38	\$ 3,084.73
06/20/91	Lyman Cemetery Fund (Cemetery Maintenance)	\$ 1,187.88	-0-	-0-	-0-	\$ 1,187.88	-0-	\$ 21.01	-0-	\$ 21.01	\$ 1,208.89
07/03/95	Property Tax Reval. (Revaluation)	\$ 2,030.27	-0-	-0-	-0-	\$ 2,030.27	-0-	\$ 61.91	-0-	\$ 61.91	\$ 2,092.18
11/08/96	Dump Closure Fund	0-	\$ 74,000.00	0-	0-	\$ 74,000.00	0-	\$ 551.19	0-	\$ 551.19	\$ 74,551.19
	TOTALS	\$ 113,517.40	\$ 74,000.00	\$ 18,000.00	\$ 81,180.57	\$ 124,336.83	\$ 771.38	\$ 4,090.63	-0-	\$ 4,862.01	\$ 129,198.84

* Transferred Pettyboro/Black Valley Funds to Town General Fund. Closed at \$450.84

ADMINISTRATIVE ASSISTANT'S REPORT

Once again it is time for the legislative body of the Town of Lyman to convene. By the time you, a representative of our legislative body, read this report, the two most important meetings, the February 5th School Budget Hearing and the February 14th Town Budget Hearing will be past. The budget hearings provide the proving ground for each individual item that is found in the Town and School Budgets. This is the time where an individual has the most influence and control of his/her taxes. You have the freedom to add or delete items and you can have a significant impact on how money is being spent. Of course this freedom means responsibility; being present when that legislative body convenes and being bold enough to voice your convictions and concerns. As the legislative body meets for the March 11th Annual Town Meeting and the March 13th Annual School Meeting, you, as a representative, establish the parameters for the executive branch of your Town government as they carry out your instructions in their oversight of the Town and school. You must get involved to have an impact. No one is impressed with the won-lost record of a referee!

This year I attended an Americans with Disabilities Act (ADA) conference so that our Town could continue to make every effort to understand the rights and responsibilities that we have to assure that we are in compliance with the laws under Title II of the ADA. Enacted in 1990, the ADA is a civil rights law that extends to Americans with disabilities the same legal protections that other Americans enjoy. These conference sessions were partially funded by a U.S. Department of Justice grant. In June, I attended a community first aid and safety course in Littleton at the request of the Selectmen. The course covered recognizing and caring for breathing and cardiac emergencies in adults, infants and children; life threatening bleeding, sudden illness and injuries and certification in CPR and First Aid. As part of our Safety Program, we plan on making this course available this year to other members of our Staff and our Road Crew.

This year's major project, squeezed in around daily work, was the completion of a Drug and Alcohol Policy as required by law. In 1997, work will continue on the Safety Policy. The Safety Policy covers all employees of the Town. This year also finds us continuing to learn the new computer programs. Jen Smith has filled the bookkeeper's position vacated by Flo Corey and has done a commendable job in learning the new program for our accounting of expenses and income. Lisa MacKenzie is working with her Mom, and together they will conquer that portion of the tax program used by the Tax Collector. Cathi William's attention to detail as our Town Treasurer helped us survive what could have been a very confusing audit.

Margaret Thatcher said, "You may have to fight a battle more than once to win it." With that understanding, and the Selectmen's permission, I again pursued the issue of the State taking care of the whole Lisbon Loop Road. This 4.02 miles of road which goes from the end of Skinny Ridge Road and Parker Hill Road up through Clough Hill Road to the Lisbon town line is "maintained" by the State in the summer, but the Town of Lyman is responsible for winter maintenance. A very large portion of our winter maintenance highway budget is used on this small section of road. (The State estimated that 1998 winter maintenance on this 4.02 miles would cost them \$23,900.) We do not receive any highway block grant money for this road. Representatives Dick Trelfa and Doug Teschner sponsored House Bill 101-FN-Local, but it was found "inexpedient to legislate."

This summer will begin the closing of the upper dump at Lisbon. The cost is estimated at \$775,000 for part one. There will be an additional \$117,000 estimated costs for monitoring wells required for 30 years. Closing the lower dump is scheduled in two years at an estimated cost of \$379,839. Next comes the question as to costs for collection and transporting of the Town's rubbish. The Town needs to find land to provide storage for sand and gravel and to relocate the Town Garage as engineering studies have shown that it is cost prohibitive to prevent fume entry into the Town Offices. School costs continue to spiral unabated. Many residents find that their tax bill is no longer equitable or possible for them to continue to pay. Each of us is responsible. In the movie **Dave**, there are some applicable comments. "It can no longer be business as usual, not any more. Things aren't fine. We have so many problems we don't want to look at them. They blend together into one big noise so that we cannot even hear ourselves think. The worse part is that we feel we can't do anything about it and that's a tragedy, because we can. We don't know where to start, maybe that's what it is." The best way to get something done is to begin. "It's every American's duty to support his government, but not necessarily in the style to which it has become accustomed." Quoted by Thomas Clifford in **Reader's Digest**.

In 1996, we said good-bye to two people whose heritage will long echo throughout the hills that surround our little Town. Bertha Pickwick and Jopey Richards were indeed an intricate part of the lifeblood of this Town. They are missed, but it is with fondest memories that we dedicate this year's Town Report to their memories. The harsh hand of death reached into 1997 and snatched Mary Ann Cloutier away in February after a long ordeal with MS. Our heartfelt condolences go out to Ray and Addie in their loss. We also extend our sympathies to our State Representative, Richard Trelfa, in his loss of his wife Heidi this past October. A community is made up of many parts; each part is important.

Respectfully submitted,

Terry L. Simpson
Administrative Assistant

SELECTMEN'S REPORT

It is hard to imagine that another year has past, especially with all that we see that still needs to be done compared to what has actually been accomplished.

The Road Crew did lay out a great deal of gravel this year. Grading was done as frequently as possible. A major project was the reclamation of a large amount of sand from behind the Town Hall. The Wetlands Board has informed the Town that sand storage is no longer allowed in this area because it is considered a prime wetland area. The sand was dug out and hauled to a temporary location for storage. The Selectmen and Road Crew felt that the amount of sand would be sufficient for our winter needs. However, because of sleet and ice we have had to purchase additional sand. The Selectmen did feel that having saved money on purchasing winter sand that the purchase of a chipper would be a wise investment. Roadside brush cannot be burned and it is an added expense in time and money to haul brush away. The chipper has been used on a limited basis although the Road Crew has not had time to operate it as yet.

Joe and Dan now each have a job description and both have had complete evaluations on their job performance.

After trying several options, the Selectmen have included a warrant article to purchase a new one-ton truck for the Highway Department. The old orange truck was unsafe for the Road Crew to operate. We purchased another used vehicle which we anticipate would get us through winter and possibly beyond. To our disappointment, the newer truck has not performed as well as we had hoped.

We have met with the Lisbon and Landaff Boards to discuss the dump closure. This summer the closing of the upper dump will begin. Lyman's share of this cost will be about \$96,000.00. The lower dump will be closed in two years: our cost \$50,000.00.

Last year, we used the surplus to keep our Town tax down. This is not something that is available every year. For many people, our taxes are already beyond their means. Frankly, I don't know what the answer is to our situation.

Again, I am running for the position of Selectperson, and welcome my competition, who is also my friend and neighbor. It is always exciting when someone steps forward willing to undertake the responsibilities of time and commitment involved in these positions. Whoever wins, I wish he/she all the luck in the world because he/she will have their work cut out for them.

Respectfully submitted,

James Trudell, Chairman
Lyman Board of Selectmen

ROAD AGENT'S REPORT

1996 began with several severe washouts in January. Approximately 1,750 yards of bankrun gravel and 650 yards of processed gravel were used in these repairs. Additional trucks were hired so that the roads were made passable as quickly as possible.

Numerous culverts were replaced. General maintenance included ditching and grading. Due to a wet summer, pot holes were numerous and demanded continuous maintenance. This was a busy year laying out gravel on numerous Town roads. 2,000 yards of bankrun gravel and almost 5,000 yards of crushed gravel were used.

In 1997, money will be spent on needed bridge work. Many of these bridges are on the State's red list. Work will continue on Ash Hill Road, more culverts will be replaced throughout the Town and Skinny Ridge Road will be sealed. General maintenance and grading will be done.

PLANNING BOARD'S REPORT

The proposed zoning ordinance addressing the sludge issue was approved by the voters at the March Town Meeting. A boundary line change was approved between the Merrill property and the Green property. A gravel permit was granted to Larry Hubbard. Approval was given to Bill and Marie Smith to voluntarily merge their two lots. A subdivision was granted for the Cleland Stephens lot, acting agent, Linda Flaskamper. The Planning Board continues to work on the Zoning Ordinance in the hope of providing a clear, precise document that would be applicable to the Town of Lyman.

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing any open burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the N.H. Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws please call our office at 271-2217.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments.

1996 FIRE STATISTICS (Cost Shared)

<u>FIRE REPORTED BY COUNTY</u>		<u>CAUSES OF FIRES REPORTED</u>	
Belknap	06	Smoking	05
Carroll	07	Debris Burning	34
Cheshire	13	Campfire	16
Coos	10	Power Line	04
Grafton	12	Railroad	02
Hillsborough	19	Equipment Use	01
Merrimack	14	Lightning	02
Rockingham	15	Children	22
Strafford	05	OHRV	01
Sullivan	06	Miscellaneous	20
TOTAL FIRES	107		

“REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!”

Stephen M . Kessler
Forest Ranger

Brett W. Presby
Forest Fire Warden

LYMAN COMMUNITY ASSOCIATION 1996 Annual Report

The second annual Harvest of Gold was held Saturday, September 14, 1996. The event was advertised in *Yankee Magazine* and included Free hay rides, a bean supper and pancake breakfast. Musical Entertainment included the Parker Hill Road Bluegrass Band and Three Jacks and a Jill. Terry Portner performed humorous interpretative readings and Mike O'Traynor took us on an oral history tour of the Lyman Gold Rush. Our profit was not as much as last year, but still amounted to an impressive \$783.

Stuart Miner generously donated \$2000 to the Community Association in memory of Clayton and Velma Miner. His mother was Town Clerk in Lyman for many years and his father was a Selectman. The money was used for the renovation of the Grange and for the Lyman History Room.

1996 saw many changes in the Lyman Grange Building. Clapboards on the south side of the building were replaced and painted with a primer. A handicapped ramp was built in the front of the building and shutters were installed. The biggest change was the Lyman History Room.

Thanks to the meticulous restoration efforts of Betty Emerson and Helen Capron, the front room of the Grange began a transformation into the Lyman History Room. Walls were painted, the floor repaired and covered with carpet. A gas heater was installed and the room was rewired. Four of the oak chairs were refinished and bookcases and indoor shutters purchased.

In the Spring, the History Room will be completed and all historical material owned by the Town will be moved in. Look for the Grand Opening this summer. There is more planned for the Grange Building. The refinishing of the dining room will continue and the Committee will decide which of its several projects will happen first. The roof needs painting and the back of the building needs handicapped access, residing and painting. There will also be a painting party to which all will be invited.

The Community Association checkbook has an \$852 balance.

Angela Mazella

HISTORY COMMITTEE

The efforts of the History Committee this year were expended on putting together the Lyman History Room. Once it is opened this summer, the Committee hopes to continue its work on the History of Lyman.

Here are some dates to remember:

History Committee Meeting, April 22, (Tuesday) 7:30 at the Lyman Town Hall.

Planning of the rest of the renovations to the “Room” and moving of the material from the town hall.

Lyman Community Association Meeting, May 6, (Tuesday) 7:30 at the Lyman Town Hall.

Planning this year’s event (Harvest of Gold) and possibly another event. Planning renovations, review of expenditures. Also for a fundraiser, the Association plans to print blank notecards with scenic and historic pictures of Lyman. If you have scenic photographs of Lyman, here is your chance to get published. We will also choose several historic pictures to print.

1997 Harvest of Gold will take place on September 20.

Angela Mazella

GRAFTON COUNTY SENIOR CITIZENS COUNCIL

Annual Report

Grafton County Senior Citizens Council, Inc. works through its local programs to enhance the health and well being of our older citizens and to assist them to remain independent in their own homes and communities for as long as possible. Through eight locations throughout the County, including Plymouth, Bristol, Canaan, Lebanon, Orford, Haverhill, Littleton and Lincoln, older adults and their families are able to obtain services such as home delivered meals, senior dining room programs, transportation, social work services, information and referral, health and educational programs, adult day care, recreation and opportunities to be of service to the community through volunteering.

During 1996, 11 older residents of Lyman were able to make use of one or more of GCSCC's services. These individuals enjoyed balanced meals in the company of friends in a senior dining room, received hot, nourishing meals delivered to their homes by caring volunteers, were transported to health care providers or other community resources by our lift-equipped buses, and found opportunities to put their talents and skills to work for a better community through volunteer service. The cost to provide these services for Lyman residents was \$1,775.66.

Community based services provided by GCSCC and its many volunteers for older residents of Lyman were often important to their efforts to remain in their own homes and out of institutional care despite chronic health problems and increasing physical frailty, saving tax dollars and contributing to the quality of life of our older friends and neighbors.

GCSCC very much appreciates the support of the Lyman community for services which enhance the independence and dignity of our older citizens and assists them to meet the challenges of aging in place.

Carol W. Dustin
Executive Director

NH EXECUTIVE COUNCIL - DISTRICT ONE REPORT

It is an honor to report to you as a member of the New Hampshire Executive Council. The Executive Council is five in number and serves much like a Board of Directors at the top of your Executive Branch of State Government in Concord. We vote on most contracts over \$2,500 to outside agencies, individuals and municipalities, also major permits to use state waters, 267 unclassified positions as Commissioners and Directors within the Executive Branch of State Government, and the entire Judicial Branch of NH State Government is voted in by the Governor with the advice and consent of the Executive Council. We also vote on gubernatorial nominations of hundreds of citizens to various boards and commissions as prescribed by NH Law.

Anyone desiring further information should write or call our State House Office (listed below).

Citizens in this region should be attentive to several projects:

- 1) The statewide Health Care Council's 18 month planning project will be coming to conclusion in December of 1997. There are three very active Councils in this District. Information can be obtained by calling Commissioner Terry Morton, Department of Health and Human Services at 1-800-852-3345.
- 2) The ten year highway planning process will be underway this coming summer and fall. I will be conducting at least three hearings in this district to ascertain regional needs. Information on this project can be obtained by calling Commissioner Leon Kenison, Department of Transportation at 271-3735.
- 3) The NH Joint Tourist Promotional Program will, I expect, be funded at least with \$500,000 to be matched by local Chamber of Commerce and tourists groups to promote your region. Information on this program is available from Commissioner Robb Thomson, Department of Resources and Economic Development at 271-2411.
- 4) There is approximately \$172,000 waiting to be matched by local economic development promotion dollars from local groups. Information can be obtained on this program from Director Norman Storrs, Economic Development at 271-2341.
- 5) There is about 10 million dollars waiting for applications from local governments for Community Development Block Grants to improve your local town and area. Information on how to apply can be obtained by calling Director Jeff Taylor, Office of State Planning at 271-2155.
- 6) Local towns, cities, counties and eligible organizations should be aware of the large Federal and State Surplus Distribution Programs (the state surplus distribution center is open to the public at White Farm on Clinton Street in Concord, NH on Mondays, Wednesdays and Fridays.) Further information may be obtained by calling Supervisor Art Haeussler, Surplus Distribution at 271-2602.
- 7) Citizens and groups concerned with disabilities should be aware of the large number of services available from the Developmental Disabilities Council by calling Director Alan Robichaud at 271-3236.

8) The Department of Environmental Services covering water, sewers, air, lakes and rivers has available information and financial resources by calling Commissioner Robert Varney or Assistant Commissioner Dana Bisbee at 271-3503.

9) The Department of Health and Human Services including elderly, mental health, human services, public health, drug and alcohol abuse are all under Commissioner Terry Morton at 1-800-852-3345.

Our State Government is small, effective and efficient. It is amazing how many services, both technical information and financial assistance, are available to eligible applicants and for proposals.

Please call my office at any time. I am at your service!

Respectfully submitted,

Raymond S. Burton
State House - Room 207
Concord, NH 03301
Tel. (603) 271-3632

HOSPICE OF THE LITTLETON AREA 1996 Annual Report

Hospice of the Littleton Area has completed its seventh year of providing volunteer services to residents of area communities. Our service area included the towns of Littleton, Bethlehem, Twin Mountain, Franconia, Sugar Hill, Easton, Lisbon, Lyman, Landaff, Monroe, Bath and Woodsville/Haverhill.

Our Director and volunteers provided supportive care at home, in hospitals, and in nursing homes to 45 individuals and families coping with the advanced and final stages of illness.

Our organization was very pleased this year to again offer support to two (2) new area programs. We continued to provide volunteer services to the North Country Home Health Agency's Medicare Hospice Program and we again offered supportive care to patients and families in the Hospice Room of Littleton Regional Hospital.

Our Hospice Program also conducted three support groups which were free of charge and open to the public. The Cancer Support Group, Breast Cancer Support Group and Bereavement Support Group offered a supportive and caring place to share feelings and experiences guided by a trained counselor. Thirty (30) individuals attended these support groups in 1996.

Volunteers gave over 1500 hours in the provision of services.

Our Hospice conducts a yearly nine (9) week long, eighteen (18) hour Hospice Volunteer Training Program for individuals interested in becoming volunteers or in increasing their knowledge about Hospice care. We now have over 100 trained volunteers available to support area residents.

There is NO CHARGE to patients or families for the services of Hospice of the Littleton Area. This service is made possible largely through the generous support provided by the twelve (12) towns that we serve. Without the support of Town Funding we would be unable to continue to provide services to the many patients and families we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we enter our eighth year of providing care to residents of area communities.

Respectfully submitted,

Holly Lakey, Director

NORTH COUNTRY HOME HEALTH AGENCY Report of 1996 Services

North Country Home Health Agency celebrated **25 Years of Quality Home Care** in 1996 by providing 40,411 home visits to 638 North Country residents. An additional 700 individuals took advantage of the care available at NCHHA community clinics offering influenza immunization, blood pressure and blood sugar monitoring and foot care.

Quality, consumer orientated health care is vital to the physical and economic health of the North Country. In collaboration with other area health care providers, North Country Home Health Agency applied for and was granted funding from the State of New Hampshire Health Care Transition Fund to develop a Community Health Management Organization (CHMO). NCHHA has partnered with Ammonoosuc Community Health Services, Lafayette Center, Littleton Regional Hospital and White Mountain Mental Health and Developmental Services in the CHMO Grant Program. The goals of the CHMO are to improve ease of access to care and sharing of information among area health care providers; to develop a model of local community input into health care; and reduce administrative duplication among members.

NCHHA is always aware of the changes in the health care system and is constantly working to transition services and programs to meet the needs of the consumer, which in health care means the client and family as well as the insurance company, the physician and managed care. NCHHA is in the midst of implementing a Plan for Sensible Operation to insure that NCHHA remains able, in the face of increasingly limited local, state and national resources, to provide quality home care to those in need.

North Country Home Health Agency remains an independent, community based provider of care. We appreciate the financial support your community has shown in the past for the programs and services of NCHHA and we look forward to meeting the home health care needs of the North Country far into the next century.

The following home services were provided to 11 individuals and families in Lyman during 1996.

<u>Discipline</u>	<u># of Visits</u>
Nursing	68
Home Health Aide	169
Homemaker	7
Physical Therapy	15
Occupational Therapy	14
Speech Therapy	1
Medical Social Service	36

Respectfully submitted,

Mary E. Ruppert
Executive Director

TRI-COUNTY COMMUNITY ACTION 1996 Outreach Report

Outreach is the field services arm of the Tri-County Community Action Program. The purpose of this program is to assist low-income, elderly and handicapped persons to solve individual problems and to meet their needs through individual and/or group self-help efforts. Outreach Coordinators accomplish this purpose by providing information, counseling, referrals, guidance, organizational assistance, individual counseling and by effectively linking and utilizing community resources. If possible, we also may assist with Emergency Fund dollars in the form of vouchers.

Last year, the following assistance (client service units) was provided by the CAP Outreach Program in the Littleton Area.

CATEGORY	TYPE OF ASSISTANCE	CLIENT SERVICE UNITS
Food	Emergency food supplies, Food Stamps, Government surplus foods, consumer education, food baskets, nutrition	710
*Energy	Electrical disconnects, out-of-fuel, Weatherization, woodstove, fuel wood, home repairs, furnaces	36
Homeless	Homeless or in imminent danger of being homeless	23
Housing	Emergency placements, furnishings, loans, home improvements, tenant/landlord relations	60
Budget Counseling	Money management, debt management, financial planning	57
Health	Medicare, Medicaid, Mental Health, Dental, Home Health, Emergency Response Units, Substance Abuse	7
Income	Job Corps, employment referrals, job training, welfare referral	78
Transportation	Emergency rides, car pools	3
Legal Assistance	Information and referral to Legal Aid	47
Other	Clothing, education, domestic violence, children's services	55
TOTALS		1,076

* Does not include Fuel Assistance

Because of your support and that of other surrounding towns, we were able to keep our Littleton Outreach office open through the entire year. As a result, we were also able to leverage the following funds and/or provide the following services or products to the low-income people of your area:

LITTLETON-LYMAN	FUNDS OR PRODUCTS PROVIDED
	# HOUSEHOLDS # INDIVIDUALS \$ AMOUNT
FEMA (Emergency food and shelter)	19 56 \$3,124.00
USDA (Food products distributed - retail value)	70 710 1,151.00
Emergency Fund and Food Pantry Assistance	82 365 1,826.00
Homeless-Emergency Food and Shelter	23 68 8,198.00
Volunteer Hours @ \$4.25/Hour	
A. OUTREACH TOTALS:	194 1,199 \$15,256.00

Please note that these funds are in addition to the approximately \$4,000.00 Community Services Block Grant matching funds that are applied to each Outreach Coordinator's salary and other local office expenses. Your continued financial support is needed to insure the availability of these dollars for local use and to help in providing these essential social services in your community.

Also, our Outreach Coordinators did the application intake work for Fuel Assistance and Weatherization. As a result, the residents of your town received the following assistance from the Community Action Program this past winter:

	# HOUSEHOLDS # INDIVIDUALS \$ AMOUNT
FUEL ASSISTANCE	317 756 93,778.00
WEATHERIZATION	16 62 25,456.00
B. ENERGY TOTALS:	333 818 \$119,234.00
GRAND TOTAL ALL ASSISTANCE: (A + B) for July 1, 1995 - June 30, 1996	527 2,017 \$134,490.00

LYMAN C.A.P CLIENTS	# HOUSEHOLDS # INDIVIDUALS \$ AMOUNT
Fuel Assistance	14 21 5,007.00
Weatherization	3 5 3,499.00
TOTAL:	17 26 \$ 8,506.00

**BIRTHS REGISTERED
IN THE TOWN OF LYMAN, NH
for the Year Ending December 31, 1996**

DATE OF BIRTH	NAME OF CHILD	NAME OF FATHER & MOTHER'S MAIDEN NAME
------------------	------------------	--

No births registered for 1996.

**MARRIAGES REGISTERED
IN THE TOWN OF LYMAN, NH
for the Year Ending December 31, 1996**

DATE OF MARRIAGE	NAME AND SURNAME OF GROOM & BRIDE	RESIDENCE OF EACH AT THE TIME OF MARRIAGE
November 30, 1996	Eugene Michael Yarbrough Diane Marie Herbert	Lyman, NH Lyman, NH
December 6, 1996	Donald S. Crowe, Jr. Laura Kathryn Connolly	Lyman, NH Lyman, NH
December 25, 1996	Stanley Travis Smith Bobbie Ann Williams	Littleton, NH Lyman, NH

**DEATHS REGISTERED
IN THE TOWN OF LYMAN, NH
for the Year Ending December 31, 1996**

DATE OF DEATH	NAME & SURNAME OF DECEASED	NAME & SURNAME OF FATHER	MAIDEN NAME OF MOTHER
January 25, 1996	Harry B. McCloskey	Henry McCloskey	Beulah Boyd
March 22, 1996	Prospero Murro	Serafino Murro	Rosa -
June 12, 1996	Bertha M. Pickwick	Lawrence Merchant	Leona Carr
July 29, 1996	Joseph W. Richards, Jr.	Joseph W. Richards	Susie Locke

YOUR GOVERNMENT OFFICIALS

Senator Judd Gregg
393 Russell Senate Office Building
Washington, DC 20510
Phone: 202-224-3324
Fax: 202-224-4952
Concord Office: 225-7115

Senator Bob Smith
332 Dirkson Senate Office Building
Washington, DC 20510
Phone: 202-224-2841
800-922-2230
Fax: 202-224-1353

Congressman Charles Bass
218 Cannon House Office Building
Washington, DC 20515
or 136 North Main Street, Concord, NH 03301
Phone: 202-225-5206
Fax: 202-225-2946
or 69 Main Street, Littleton, NH 03561
Phone: 603-444-0127
Fax: 603-444-5343

State Senator: E. Marshall Gordon
NH Senate District 2
Legislative Office Room 5, State House
Concord, NH 03301

State Representative: Richard Trelfa
Northey Hill Road, Lisbon, NH 03585
Phone: 838-5557

Executive Councilor: Raymond Burton
RFD #1 Bath, Woodsville, NH 03785
Phone: 747-3662

90 University of N. C.
Received The University Library
Serials
16 Literary Review
Durham, N. C. 07824-3592

